

Do Not Write in this Space

MAY 11 16 M 8:31

| | | ✓ Meeting | Cancellation | |
|------------|----------------------|---|-------------------------|------------------------------------|
| | Board or Commission | Historical Commission | | Posted by Uxbridge Town Cler |
| | Meeting Date | May 17, 2016 | Time 3:00pm | 101111 0101 |
| | Place | Cornet John Farnum House | | |
| | Authorized Signature | Lerda Gradley | <u>sec</u> | |
| l. | Call to Order | Call to order at 3:00p | m. Attendance taken an | d reading |
| | | of prior minutes and v | oted upon. | |
| II. | Old Business | Continue discussion of any old discussion. | | |
| | | | | |
| III. | New Business | Any correspondence rece | ived since last meeting | is presented |
| | | and acted upon. | | |
| | · | Any other new business brought before the Commission. | | |
| | | | | |
| V. | Executive Session | None | | · |
| / . | Adjournment | Date, time and location adjourn. | of next meeting is set | . Vote to |

Meeting Postings:

- * Except in an emergency, a public body must post notice of a meeting at least 48 hours in advance, excluding Saturday's, Sunday's and legal holidays, except in emergencies.
- * "Emergency" is a sudden, generally unexpected occurance or set of circumstances demanding immediate action.
- * In an emergency, a public body shall post notice as soon as reasonably possible prior to a meeting
- * Notice must include date, time and place of meeting
- * Must include listing of topics the chair reasonably anticipates will be discussed at the meeting
- * Topics must give enough specificity so that the public will understand what will be discussed
- * Public bodies are encouraged to update the notice when aware of new topic within the 48 hour period before the meeting
- * Chairs should not post notices so far in advance that there is a high likelihood that new topics will arise, unless the chair updates the notice with any such new topics 48 hours in advance of the meeting